

CALENDAR OF EVENTS FOR COMMUNITY HISTORY WEBSITE



Please fill in your details as directed on this editable PDF form and save (or else print out and fill in by hand). Email or post us a copy with images (by email or on a disk). We will download this information into the Calendar of Events within the Community History portal.

We will check with you that all information is correct before publishing to the website.

Organised by:

Event title:

Event type: (please tick)

- | | | | |
|----------------|--------------------|---------------------|------------|
| Bus tour | Display/exhibition | Lecture/talk | Open day/s |
| School program | Special event | Walking/guided tour | Workshop |

Payment type: (please tick)

- | | | |
|------------|--------------------|--|
| Free event | Gold coin donation | Event charge applies |
| | | <small>(please complete relevant cost)</small> |

Fee type and cost: (select from the following)

Admission fee type	Cost
Per Person	\$.....
Family	\$.....
Adult	\$.....
Standard Concession	\$.....
Child	\$.....
Member	\$.....
Non-member	\$.....

Event facilities: (please tick)

- Wheelchair/disabled access
- Not suitable for people with impaired mobility access
- Toilet facilities available
- Full toilet facilities available including disabled

Bookings: (please tick)

- | | | |
|-----------------------------------|-----|----|
| Bookings required for individuals | YES | NO |
| Bookings required for groups | YES | NO |
| Venue capacity (if applicable) | | |

Description:

Describe your event: What can visitors expect to see or do? What history will they encounter? 60 word limit strictly applied.

Event summary:

A short and snappy summary of your event

Date (s) and times (s):

Please refer to preferred format

Event location:

This can be a tour starting point

Venue:

Street Address:

Suburb:

Event contact(s):

Must be available during office hours or indicate other times

Contact 1:

Phone number:

Email:

Contact 2:

Phone number:

Email:

Website:

Organisation details:

Contact name:

Organisation:

Postal address:

Suburb:

State:

Postcode:

Phone number:

Email:

Include an image with your event listing by emailing photos to Community History Officer, Pauline Cockrill:
community@history.sa.gov.au

The minimum image standard for delivery via the web is: JPEG format | 800 pixels high x 600 pixels wide (512 pixels minimum on any one side) | at least 500KB (file size) | minimum 72 dpi

(If you are not sure, send us the image and we can convert to the right size and format if necessary)

History SA
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